

Employee's Provident Fund Organisation

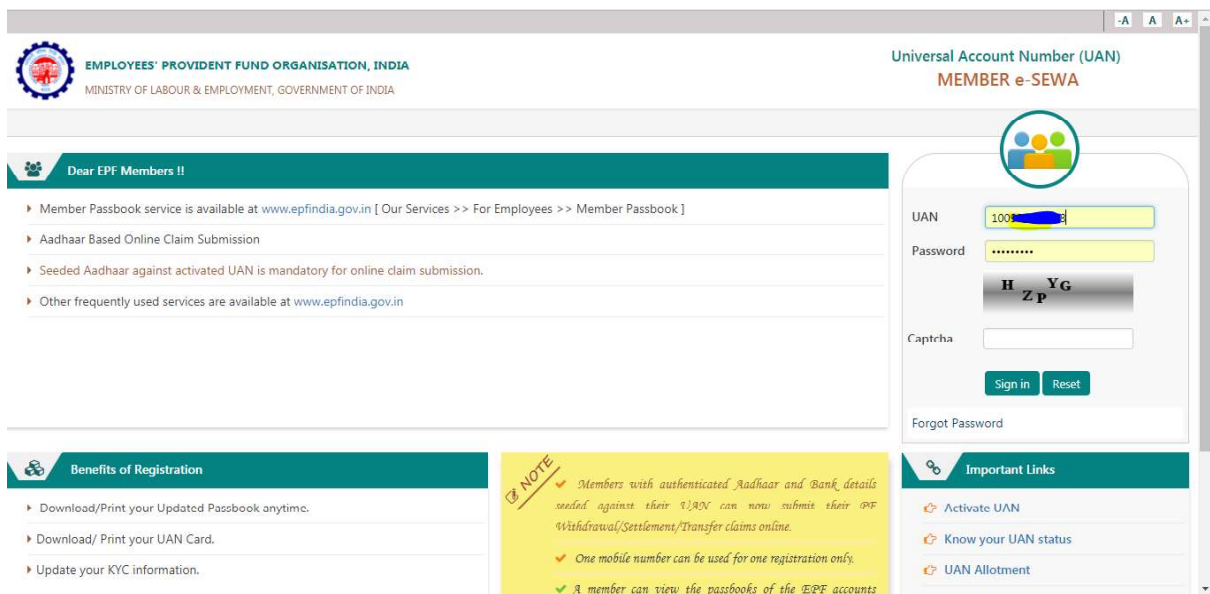
Process flow for Online Request for Correction in Name, Date of Birth and Gender

It has been seen that many EPF members are facing problem in seeding Aadhaar with their UAN as there is mismatch in Name, DOB or Gender between Aadhaar data and UAN data. Presently member and employer are required to give joint request to concerned EPFO field office for correction in basic details. Now this request can be given online by member and in turn employer can online forward the request to concerned EPFO office.

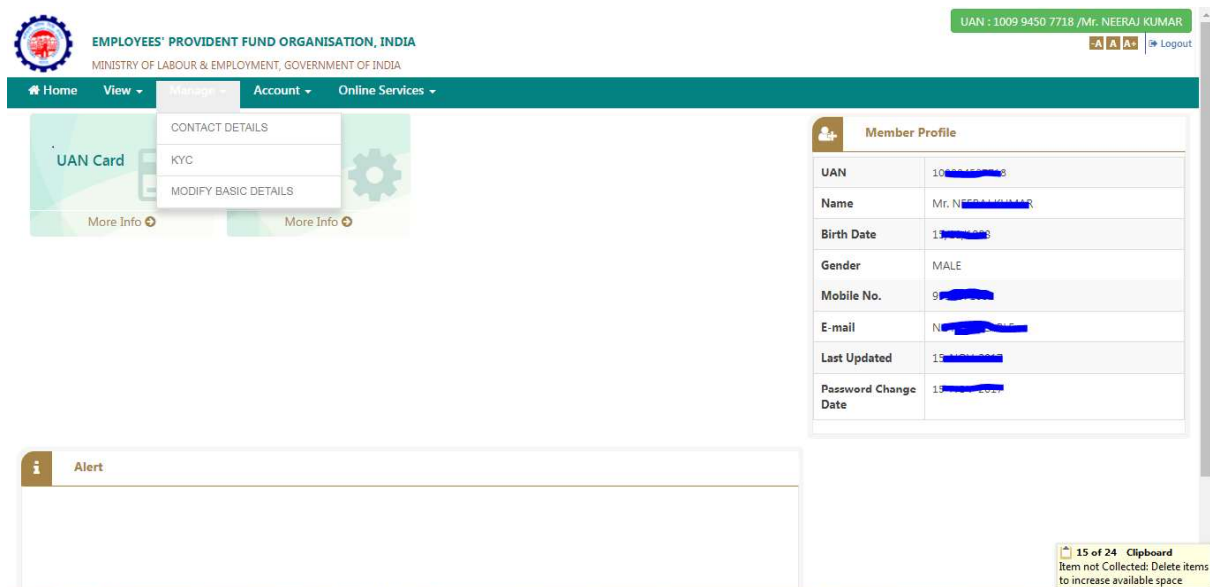
Step by step process flow for this functionality is given below:

Step 1: Member will login through his UAN/Password on Member Interface of Unified Portal

<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>



Step 2: Click on "Manage>Modify Basic Details".



Step 3: Please provide the correct details as per Aadhaar (System will verify the details entered with UIDAI- Aadhaar Data)

Modify Basic Details

N version 13 Please Enter Aadhaar no.:

Not Available

Details As per UAN

Changes requested**

Name: SA [REDACTED] PANDEY

Date of Birth: 22 [REDACTED] 5

Gender: Male

Is Establishment Closed?: No Yes

Select Employer: MA [REDACTED] COATS LTD. (PSMHPD0000000000)

Update Details

**Note: Changes requested should be as per Aadhaar

Step 4: On clicking “Update Details” on previous screen, request will be submitted to employer for further approval. Before submission by employer, employee can withdraw the request by pressing “Delete Request”

Pending requests

Reference Number	Establishment Name	Details	Present Status	Action
2	MA [REDACTED] COATS LTD	View	Pending at employer	Delete request