

How to activate UAN

- Visit: www.epfindia.com
- Click Tab: Our Services
- Click Tab: Employees
- Click : Member UAN / Online Service (OSC/OTCP)
- Click : Activate UAN
- Type your UAN or PF A/c No., Name, Date of Birth (Registered as per EPF data base), Mobile Number
- Authorization Password will be generated and sent to your mobile number.
- Using your UAN & password you can avail EPF online service , by login in at UAN Portal

How to update KYC

- Visit: www.epfindia.com
- Click Tab: Our Services
- Click Tab: Employees
- Click : Member UAN / Online Service (OSC/OTCP)
- Enter your UAN & password
- Click Tab: Manage & Add KYC [Add all the KYC available) – save & submit.
- On submission – Employer needs to be approve the KYC using Registered Digital Signature

Note: Aadhar / PAN will be linked / verified only when the Name, DOB, Gender matches with the EPF Data base.

In case of any difficulty get the assistance of the employer.

How to Check Claim Status

- Visit: <https://passbook.epfindia.gov.in/MemClaimStatusUAN/>
- Type UAN & Captcha
- Status of claim will be displayed.

How to Know PF Balance

- Visit: <https://passbook.epfindia.gov.in/MemberPassBook/Login.jsp>
- Type & Login with UAN , Password & Captcha
- You will get the Pass book details in respect of said UAN. Passbook will be available **after 6 Hours** of registration at Unified Member Portal. Passbook facility not be available for the Exempted Establishments Members / Settled Members / In-Operative Members.

How to make online Transfer

- Visit: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- Type UAN, Password & Captcha
- Click Tab : online Services
- Select : Transfer Request

Note: This transfer facility is available only when Aadhar is authenticated from UIDAI.- Aadhar, Pan & Bank details are seeded against your UAN. OTP will be sent to Aadhar registered mobile

How to make online Loan & settlement claim

- Visit: <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>
- Type UAN, Password & Captcha
- Click Tab : online Services
- Select : Form-31 – for Loan
Form 19 & 10 C - for Settlement of PF A/c.

Note: This online Loan & settlement of claim facility is available only when Aadhar is authenticated from UIDAI. OTP will be sent to Aadhar registered mobile- Aadhar, Pan & Bank details are seeded against your UAN.

Types of Loan and eligibility and Amount Admissible

S.No	Type of Advance	Service in months	Amount Admissible
1	Housing Loan / Purchase of Site / House / Flat or for construction / addition (Para 68B (b)/(c))	60	Up to 90 % of EE & ER Share
2	Lockout or closure of factory (Para 68H)	0	50 % of EE Share
3	Illness of member / family (Para 68J)	0	6 months Basic +DA on which PF deducted
4	Marriage of self/son/daughter /brother/sister (Para 68K)	84	50 % of EE Share
5	Post matriculation education of children (Para 68K)	84	50 % of EE Share
6	Natural Calamity (Para 68L)	0	50 % of EE share or Rs.5000

UMANG

➤ Download : umang App



➤ Click : User Login / New User / Register with Aadhar

OTP will be sent to Aadhar registered mobile number. Complete the registration & also generate your own MPIN.

➤ Login with your mobile number & MPIN you can various service under Government of India and State Government.

➤ EPFO Related service is also available For Employees such as View Pass Book, Raise Claim, Track Claim. For Employers – Remittance by establishment ID and to Get TRRN Status. Further General Services is also available such as Search Establishment, EPFO Office & Know your Claim Status.

Inoperative Account

➤ Visit: www.epfindia.com



➤ Click Tab: Our Services



➤ Click Tab: Employees



➤ Click : Inoperative A/c Help Desk

✓ Read the Instruction and User Manual for the first time User. Describe the Problem.

✓ On submission in next screen requires the employment details & Personal Details. Enter your KYC details and submit.

✓ In case of information matches with EPFO data base suitable procedure will be intimated. If details are not matched or not available then you are advised to provide the additional details.